



Friday 21st November

Halwin Headlines

Another busy, fun-packed week at Halwin, with children across the school working incredibly hard and the first glimmers of Christmas beginning to appear as festive songs start to fill the corridors. Kingfishers have enjoyed a fantastic week putting the finishing touches to their explanation texts about their imaginative creatures from South Polaris, and their beautifully published work is now proudly displayed on clipboards in the classroom. In Geography, they have been exploring capital cities across Europe—why not have a family competition at home to see who can name the most? Robins class began their week with a wonderful trip to Tehidy Woods as part of their Geography learning, using the visit to explore routes and maps. Back in school, they have continued their 'Food around the World' themed writing, working with imperative verbs to create clear instructions, and have been busy investigating materials in Science. Across the school, everyone learned about the UN Convention on the Rights of the Child this week and enjoyed marking World Children's Day on Wednesday with a non-uniform celebration.

Thank you for the generosity shown at this afternoon's Bake Sale, which raised over £100 for the school. If you are able to donate any items for the Christmas raffle or tombola, or know of any local businesses who may be willing to offer a prize, the Friends of Halwin would be very grateful. Looking ahead, we are excited for the upcoming Santa Run organised by the Friends of Halwin on Friday 5th December, which will help fundraise for future opportunities for our pupils. Children will need trainers and are welcome to join in the festive fun by wearing Santa or Elf outfits, Santa hats, Christmas jumpers or outfits. Donations can be made here: <https://gofund.me/165b120a2>

Thank you to everyone who joined us for Celebration Assembly today; it was wonderful to hand out so many awards and celebrate the achievements of our pupils. A reminder that children who have completed the phonics programme should be reading their Accelerated Reader book at home five times a week, enabling them to complete a quiz in school and work towards their termly reading target and certificate. I also attended a Maths Whizz workshop this week and returned with some exciting resources, including a brand-new Maths Whizz Champion trophy. This will be awarded each week to a pupil who reaches the Hall of Fame and demonstrates significant achievement, progress or effort. Congratulations to Ina for being the very first recipient. The trophy can be displayed at home over the weekend, but we ask that it is returned to school on Monday ready to be presented again each Friday. While supplies last, children who reach the Hall of Fame will also receive a Maths Whizz pencil or ruler.

Thank you for your continued support. Have a great weekend.



Next weeks lunch is **week 1**



Get in touch

You can contact us via phone or email.

01209 860329

halwinsecretary@croftymat.org

Wrap-Around Care Link

<https://forms.gle/N6SHP1khwHrfacT79>

Attendance

We aim for all our children to have at least 97% attendance throughout the year.

Overall attendance for this week was 95.95%

See below for the attendance for each class last week.

Robins: 100%

Kingfishers: 93.18%


Congratulations

ROBINS

Halwin Heroes



Confidence **Aspiration** Resilience Enjoyment

	Star of the Week
Robins	Harper
Kingfishers	Eli

Confidence	Sophie
Aspiration	Ella
Resilience	Valencia
Enjoyment	Kai

Team Points

47	Blue	214
59	Red	159
57	Green	152
58	Yellow	201



Maths-**Whizz**®

Hall of Fame

Robins: Aimée

Kingfishers: Amelia, Mason, Eli,
Kai, Marley, Rupert

Halwin Celebrations



Accelerated™
Reader

**Congratulations for reaching your Autumn
reading target:**

Bryn, Kai, Eli, Ethan, Luna, Amelia, Carter,
Lukas, Sophie, Ina, Harry, Poppy, Marely,
Alfie, Amber, Rupert,

RENAISSANCE LEARNING™



Amber
Amelia
Skylar

Confidence **Aspiration** Resilience Enjoyment

Diary Dates



Monday 24th Nov	Dance Workshop 1
Wednesday 26th Nov	Wellbeing Wednesday
Thursday 27th Nov	FOH Wreath Making 6.30pm—8.30pm
Monday 1st December	Trinity Church visit
Thursday 4th Dec	Dance Workshop 2
Friday 5th December	FOH Sponsored Santa Run FOH Christmas Fayre 3.15pm—4.30pm
Monday 8th December	FOH Elfridges
Wednesday 10th Dec	Christmas Performance 6pm
Tuesday 16th Dec	Kingfishers—Pantomime at Helston CC
Wednesday 17th Dec	Christmas Lunch & Christmas Jumper Day
Thursday 18th Dec	End of Term treat—Inflatable Snow Globe
Friday 19th Dec	Break for Christmas
Monday 5th Jan	INSET DAY
Tuesday 6th Jan	Return to School
Wednesday 7th Jan	Swimming starts for Y5/6 (5 sessions during Spring 1)

Diary Dates



Monday 12th Jan	Robins Trip to Helston Library
Wednesday 4th Feb	Wellbeing Wednesday Swimming - Robins fun session
Friday 6th Feb	Parent Assembly
Thursday 12th Feb	Farm and Country Roadshow
Friday 13th Feb	Whole School visit to Trebah Gardens
w/c 16th Feb	Half Term
Monday 23rd Feb	INSET DAY
Tuesday 24th Feb	Return to School
Wednesday 25th Feb	Swimming starts for Y3/4 (5 sessions during Spring 2)
Thursday 5th March	World Book Day
Tuesday 10th March	Y5/6 Careers Event @ Helston CC
w/c 23rd March	Parents Evenings
Wednesday 11th March	First Lego League @Culdrose
Wednesday 25th March	Wellbeing Wednesday Swimming - Robins fun session
Tuesday 31st March	Songfest 2026—Kingfishers
Thursday 2nd April	End of Term
Monday 20th April	Return to School
Wednesday 22nd April	KS2 trip to King Edward Mine



Christmas Challenge

**Design a poster to advertise
our Christmas Performance**

Design must include:
Halwin Christmas Performance
Date: Wednesday 10th
December 6pm
Location: Halwin School Hall
Refreshments available

**Your poster must be on A4 paper.
Avoid drawing too close to the edge
of the paper as it makes it difficult to
scan the poster to share.**

HAPPY HOLIDAYS

Colour your own present



Name: _____

Age: _____

School: _____

zen EDUCATE

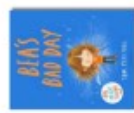
Ten to Try! Top books for... Preschool (ages 3-4)



Dotzy Doughnut
Monoko Abe



One in a Million
Smriti Halls & Nita Aye



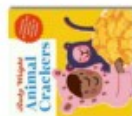
Bee's Bad Day
Tom Percival



The Twirly Wiggly Dance
Farrah Riaz & Nayya Raju



A Hat Full of Sea
Maudie Smith & Jen Nkharu



Animal Crackers
Ruby Wright



Building a Home
Polly Faber & Kira Fallien



Peace at Last
Jill Murphy



Poo in the Zoo
Steve Smallman & Ada Grey



Ready for Spaghetti
Michael Rosen & Polly Dunbar



Browse our full booklist of
50 Recommended Reads for Preschool
at www.booksfortopics.com/preschool

For more primary school booklists, visit booksfortopics.com

Ten to Try! Top books for... Reception (ages 4-5)



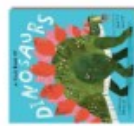
Picopaco
Mecculere & Mojca Novak



Martha Maps It Out
Leigh Hodgkinson



Meet the Mubbles
Liz Pichon



A First Book of Dinosaurs
Simon Mole & Matt Hunt



Elmer
David McKee



Farah Loves Mangos
Sarbhak Sinha



Super Duper You
Sophy Henn



Donut Touch
Seb Dawy & Alex Willmore



The Amazing Mrs Peppercot
Ali Prosen & Hilda Offen



Priya Mistry and the Paw Prints Puzzle
Babita Sharma & Ali Pye



Browse our full booklist of
50 Recommended Reads for Reception
at www.booksfortopics.com/reception

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Ten to Try! Top books for... Year 1 (ages 5-6)



Gruff Justice
Ross Montgomery & Marisa Morea



Fantastic Mr Fox
Roald Dahl & Quentin Blake



The Dinosaur Next Door
David Litchfield



The Great Henna Party
Humera Malik & Sonali Zohra



Pandas Who Promised
Rachel Bright & Jim Field



I Can Only Draw Worms
Will Mabbitt



Big Book of Boats
Luigo comune



Funnybones
Janet & Allan Altaberg



A Whale of a Time
Lou Peacock & Matt Hunt



Me and My Hair
Kimberley Kinloch, Jessica Gibson & Sandra Becker



Browse our full booklist of
50 Recommended Reads for Year 1
at www.booksfortopics.com/year-1

For more primary school booklists, visit booksfortopics.com

Ten to Try! Top books for... Year 2 (ages 6-7)



What's the Actually Factually Difference?
Jane Wilshire & Liz Kay



Marge in Charge
Ida Fisher & Eglantine Coulmains



Pippi Longstocking
Astrid Lindgren & Lauren Child



An Emotional Menagerie
The School of Life



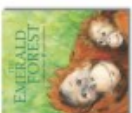
The Duck Never Blinks
Alex Latimer



Nettie Choc-Ice, Penguin Explorer
Jeremy Strong & Jamie Smith



Magic Faces: Heroes of the Pirate Ship
Esi Merleth & Abbeha Tariq



The Emerald Forest
Catherine Ward & Karin Littlewood



Rajiv's Starry Feelings
Niall Moorjani & Nanette Regan



IF I Were Prime Minister
Tygw Staug & Ella Ockstad



Browse our full booklist of
50 Recommended Reads for Year 2
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Ten to Try! Top books for...

Year 3 (ages 7-8)



The Iron Man
Ted Hughes & Chris Mourd



The Great Crisp Robbery
Pamela Butchart & Thomas Flintham



Out Of This World
Michael Rosen & Ed Vere



A Mermaid's Diary
Chris Riddell



The Street Beneath My Feet
Charlotte Guillian & Yuval Zommer



Supa Nova
Chante Timothy



An Otter Called Pebble
Helen Peters & Ellie Snowdon



Nikhit and Jay: Off to India
Chitra Soundar & Soofya



Adoette
Lydia Monks



Kate on the Case
Hannah Peck



Browse our full booklist of
50 Recommended Reads for Year 3
at www.booksfortopics.com/year-3

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Ten to Try! Top books for...

Year 4 (ages 8-9)



The Wonder Brothers
Frank Cottrell Boyce & Steven Lenton



Cobweb
Michael Morpurgo & Michael Foreman



The Snowman Code
Simon Stephenson



Open Wide!
Letitia Diamante & Ed J. Brown



The Piano at the Station
Helen Rutter & Elissa Paganelli



The Queen's Nose
Dick King Smith



Auntie Medusa and Me
Marie Basting



The Beanstalk Murder
P.G. Bell



Bunny vs Monkey
Jamie Smart



Clarice Bean: Smile
Lauren Child



Browse our full booklist of
50 Recommended Reads for Year 4
at www.booksfortopics.com/year-4

For more primary school booklists, visit booksfortopics.com

Ten to Try! Top books for...

Year 5 (ages 9-10)



Little Light
Coral Rumble



Anna at War
Helen Peters



Me and My Brian
Helen Rutter & Claudia Petrazzi



Hamza's Wild World
Hamza Yassin & Louise Fershaw



The House with Chicken Legs
Sophie Anderson, Melissa Custrillon & Elissa Paganelli



Pinch Perkins and the Midsummer Curse
Cathy FitzGerald



Land of the Last Wildcat
Lui Sit & David Dean



Dexter Proctor the 10-Year-Old Doctor
Adam Kay & Henry Parker



El Desfo
Cece Bell



Real-Life Mysteries
Susan Martinano



Browse our full booklist of
50 Recommended Reads for Year 5
at www.booksfortopics.com/year-5

For more primary school booklists, visit booksfortopics.com

Ten to Try! Top books for...

Year 6 (ages 10-11)



I Am Wolf
Alastair Chisholm



Pig Heart Boy
Malorie Blackman



The Explorer
Katherine Rundell



When Stars Are Scattered
Victoria Jamieson, Omar Mohamed & Iman Gaddy



Tom's Midnight Garden
Philippa Pearce



People Like Stars
Patrice Lawrence



The Extremely Embarrassing Life of Lottie Brooks
Katie Kirby



Rebel Heart
Ally Sherrick



Insectarium
Dave Goulson & Emily Carter



Zak Monroe is (not) My Friend
Simon Pegg

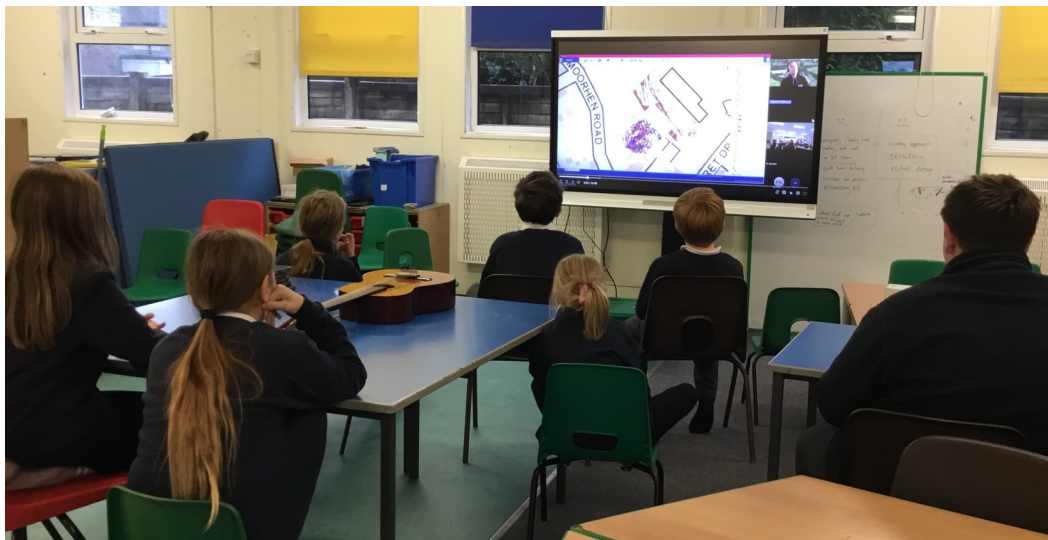


Browse our full booklist of
50 Recommended Reads for Year 6
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Halwin Celebrations



First Lego League—
archaeology webinar

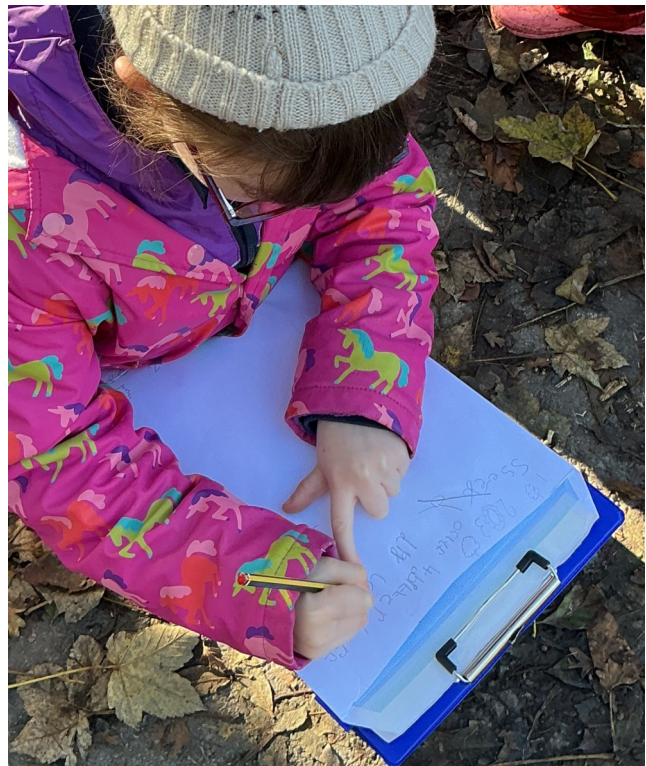
World Diabetes
Day Assembly



FoH Hot
Chocolate &
Cake sale



Halwin Celebrations



Robins Geography trip to
Tehidy Woods



WEEK 1

W/C: 03/11/2025, 24/11/2025, 15/12/2025, 05/01/2026, 26/01/2026, 09/03/2026, 30/03/2026

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
HOT DISHES	OPTION 1	Cheese and Tomato Pizza with Potato Wedges 🌱	Beef Bolognese with Wholewheat Pasta 🍖❤️	Roast Chicken with Roast Potatoes and Gravy	Chicken and Vegetable Pie with Mashed Potatoes and Gravy	Southern Fried Chicken with Chips
		OR	OR	OR	OR	OR
	OPTION 2	BBQ Vegetable Wrap with Potato Wedges 🌱❤️	Vegetarian Bolognese with Wholewheat Pasta 🌱🍖❤️	Roast Quorn with Roast Potatoes and Gravy 🌱	Cheesy Vegetable Hotpot 🌱	Quorn Dippers with Chips 🌱
		OR	OR	OR	OR	OR
	OPTION 3	Tomato Pasta Fresh, homemade Tomato Sauce with Penne Pasta 🌱🍖	Tomato Pasta Fresh, homemade Tomato Sauce with Penne Pasta 🌱🍖	Tomato Pasta Fresh, homemade Tomato Sauce with Penne Pasta 🌱🍖	Tomato Pasta Fresh, homemade Tomato Sauce with Penne Pasta 🌱🍖	Tomato Pasta Fresh, homemade Tomato Sauce with Penne Pasta 🌱🍖
HOT DISHES ARE SERVED WITH TWO VEGETABLES AND FRESHLY BAKED BREAD						
DELI DISHES	OPTION 4	Cheese and Tomato Wrap 🌱	Tuna Wrap	Ham Wrap	Cheese and Tomato Wrap 🌱	Ham Wrap
		OR	OR	OR	OR	OR
	OPTION 5	Egg Mayonnaise Sandwich 🌱	Ham Sandwich	Cheese Sandwich 🌱	Tuna Mayonnaise Sandwich	Cheese Sandwich 🌱
DELI DISHES ARE SERVED WITH MIXED SALAD						
DESSERT		Crunchy Apple Slice 🌱	Strawberry Shortcake Mousse	Oat Cookie 🌱	Apple Crumble with Custard 🌱	Berry Blondie



BAKED POTATOES SERVED DAILY

With a choice of toppings 🌱 ➡️



AVAILABLE DAILY

Fresh fruit, salad, yoghurt and water

🌱 Vegetarian 🌱 Vegan ➡️ Oily Fish 🍖 Wholegrain 🌱 Fruity! ❤️ Nutritionist's Choice

Our menu is subject to change. Please be assured that all notified medical diets and allergy requirements will be safely catered for.



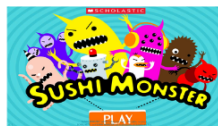
TOP TIPS FOR MATHS AT HOME

EVERYDAY MATHS

- Count together: steps, stairs, cars, fruit — anything!
- Spot numbers: on doors, clocks, receipts, or buses.
- Compare and estimate: "Which pile looks bigger?", "Will it fit?"
- Talk about time: use clocks, timers, and daily routines.
- Shopping maths: ask your child to find prices, count coins, or compare costs.
- Cooking and baking: measure, weigh, and talk about halves, quarters, and sharing.

FUN AND GAMES

- Play board games, dominoes, or card games to practise counting and adding.
- Roll dice and add or subtract numbers.
- Build towers or patterns with LEGO or blocks — talk about height, size, and shape.
- Try maths apps, online maths games and songs



bbc.co.uk/supermovers

REMEMBER

Little and often is best!
Short, playful maths moments help your child see that maths is useful, fun, and all around us. Praise effort and thinking, not just right answers.



Want to play drums?



Learn your favourite songs!

**SCAN ME TO
SIGN UP!**



Fun lessons from beginner to pro!

Lessons available now!

More information visit: www.cmst.co.uk/music-lessons

Festive Holiday Club

Monday 29th December

9:30 – 3:30

£35 per child

- 🔥 campfire snack
- 🏠 den building
- 🐞 flora and fauna ID
- 🔪 real tool use
- 🎨 woodland craft
- ★ child led play

Join us on



@cornwallsnatureplayground



naturesplayground@hotmail.com



HELSTON TOWN BAND
THE SNOWMAN

The Film, The Music, The Magic - Live!



**A FESTIVE FIRST HALF OF SEASONAL FAVOURITES,
WITH GUEST PERFORMANCES FROM CHARLOTTE LAITY**



**FOLLOWED BY THE SNOWMAN
ON THE BIG SCREEN, WITH LIVE MUSIC
FROM HELSTON TOWN BAND**

**2PM & 6PM TUES 23 DECEMBER 2025
PRINCESS PAVILION, FALMOUTH**

TICKETS NOW AVAILABLE | WWW.HELSTONTOWNBAND.CO.UK

**HELSTON
RAILWAY**

Christmas Trains



Santa Train Dates (December 2025)
6th, 7th, 13th, 14th, 20th, 21st, 22nd

Santa Train Times
10:00, 11:30, 15:00

Train of Light Time
17:30



Ticket Prices
Adult £10
Child £11.50
Under 5 years £5

Child and under 5 prices include
present from Santa!

visit www.helstonrailway.co.uk

Attendance



Attendance

The updated attendance policy is available on the school website: <https://halwin.croftymat.org/>

There are 175 non-school days in a year and 190 school days each year.						
Absence in terms of days	190 school days in each year	7 days absence 183 days in school	10 days absence 180 days in school	19 days absence 171 days in school and the equivalent of a month not in school that year	28 days absence 162 days in school If it 85% each year, your child is missing the equivalent of a year of education over their time at primary school	47 days absence 143 days in school
	190 days for your child's education					
percentage	100%	96%	95%	90%	85%	75%
	Good -Best chance of success -Gets your child off to a flying start -Helps their confidence, social development as well as their academic progress -Over 97% is considered excellent attendance		Some Concern -Harder for your child to make progress -School starts tracking your child's attendance closely, <u>Medical</u> evidence may be required to authorise further absences linked to illness	Worrying -Your child is now classified as a 'persistent absentee' - Education Welfare Officer involvement is likely	Serious Concern -Having a significant impact on your child's education and well-being -Legal Action may be taken	

Attendance



School doors open at 8.40am and registration is taken at 8.45am. Children who arrive after the registration period has closed (9.05am) may be recorded with an unauthorised absence mark for the morning session.

The Government does not support parents taking children out of school, unless the school agrees this is appropriate under 'exceptional circumstances'. The DfE does not consider a need/desire for a holiday or other absence for the purpose of leisure/recreation to be an exceptional circumstance. If you consider that your request for absence is exceptional you will need to complete the 'Leave of Absence Exceptional Circumstances' request form. Letters will not be accepted. This form should be returned to the school office at least 15 school days before the start of the absence. A response will be sent to you as soon as possible. If leave is not authorised and you nevertheless withdraw your child from school, the absence will be recorded as unauthorised absence. There is now a national threshold of 10 unauthorised sessions (equivalent to 5 school days) within a rolling 10 school week period for when a penalty notice must be considered. Under the new rules, taking your child out of school for a one-week holiday will now mean that a penalty notice must be considered. Please note the legal information below:

If your child is absent from school without authorisation, you will be committing an offence under the Education Act 1996. We may submit a request to Cornwall Council for a Penalty Notice to be issued, in accordance with Sections 444A and 444B of the said Act. Penalty Notices are issued per liable parent, per child and each carry a fine of £80 if paid within 21 days or £160 if paid after this but within 28 days.

If your child is further absent from school without authorisation within any 3-year period, you will be committing a further offence under the Education Act 1996. We may submit a request to Cornwall Council for a Penalty Notice to be issued, in accordance with Sections 444A and 444B of the said Act. Penalty Notices for a second offence are issued per liable parent, per child and each carry a fine of £160, payable within 28 days.

Importantly, fines per parent will be capped to two fines within any three-year period. Once this limit has been reached, other action such as a parenting order or prosecution will be considered.

Failure to pay the Penalty Notice may also result in legal action. If you are prosecuted and attend court because your child has not been attending school, you could get a fine of up to £2,500. Cornwall Council may also apply for the costs incurred in taking the matter to Court, including legal costs.

Absence not authorised by the school may also result in a prosecution in the Magistrates' Court under Section 444(1) or Section 444(1A) of the Education Act 1996, leading to a fine of up to £2,500 and/or a custodial sentence. Again, Cornwall Council may also apply for the costs incurred in taking the matter to Court, including legal costs.

Money raised from fines is only used by the local authority to cover the costs of administering the system, and to fund attendance support. Any extra money is returned to the government.

'Parent' as set out in Section 576 of the Education Act 1996, defines parent to include: natural parents, whether they are married or not; any person or body who has parental responsibility for a child (as defined by the Children Act 1989) and; any person who, although not a natural parent, has care of a child. Having care of a child means a person with whom a child lives and who looks after a child, irrespective of what their relationship is with said child.

How is a Penalty Notice paid?

Penalty notices can be paid by card by calling the office on 01872 324201. If the 21st/ 28th day for payment falls on a weekend or bank holiday, payment will be accepted at the same rate on the following working day.

What happens if a Penalty Notice is not paid?

If a Penalty Notice is not paid within the 28 days of issue (as per the dates listed on the Penalty Notice), Cornwall Council will progress the matter to the Magistrates' Court, for the offence of failing to ensure regular attendance, NOT for failure to pay the fine.

If found guilty:

- under section 444(1), it can result in the parent being fined up to £1000
- under section 444(1A), it can result in the parent being fined up to £2,500 and/or receiving a custodial sentence of up to 3 months

Cornwall Council may also apply for costs incurred in taking the matter to court.

Contact us

Education Welfare Service, New County Hall, Treyew Road, Truro, TR1 3AY

educationwelfare@cornwall.gov.uk

01872 324298

If you would like this information in another format or language please contact:

Cornwall Council, County Hall,
Treyew Road, Truro, TR1 3AY

e: customerservices@cornwall.gov.uk

t: 0300 1234 100



Sept 2024 jn5-4975
Photo © iStockphoto.com



Together
for Families

Penalty Notices

A guide to Education Welfare Services
for parents and carers



www.cornwall.gov.uk/togetherforfamilies

What is a Penalty Notice?

A penalty notice is a fine that can be issued under section 444A and section 444B of the Education Act 1996. The fine is issued per parent, per child for:

- Leave of absence of 10 school sessions/5 days or more within any rolling 10 school week* period during term time, without authorisation from the school. This can include unauthorised absence for a holiday.
- Unauthorised absence of 10 or more sessions/5 days within any rolling 10 school week* period where a parent fails to provide an explanation for the absence, or where an explanation is provided but the school consider it insufficient to authorise the absence.
- Unauthorised lateness of 10 school sessions within any rolling 10 school week* period, whereby a child arrives at school after the registers have closed.

NB a penalty notice can be issued for any combination of the above reasons where there are 10 sessions/5 school days or more of unauthorised absence within any rolling 10 school week period. The unauthorised absence can be consecutive or non-consecutive and can span over two terms (including between academic years).

Or when

- A pupil is observed in a public place during school hours in the first five school days of a period of exclusion from school, without reasonable justification.

* a school week is any week in which a school meets at least once.

Who can be issued with a Penalty Notice?

Parents and carers of a child can be issued with a Penalty Notice. The definition of a 'parent' as set out in section 576 of the Education Act 1996: By virtue of this section 'parent' includes: all natural parents, whether they are married or not; any person or body who has parental responsibility for a child (as defined by the Children Act 1989) and any person who, although not a natural parent, has care of a child. Having care of a child means a person who lives with and looks after a child, irrespective of what their relationship is with said child.

How much is a Penalty Notice fine?

As of the 19th of August 2024, a penalty notice is £80 if paid within 21 days. If the fine is not paid in 21 days, it will rise to £160 if paid within 28 days of being issued.

If a second penalty notice is issued to the same parent for the same child within a three-year rolling period, the fine will automatically rise to £160 with no option to pay the lower rate of £80.

If a parent then commits a third offence in a three-year rolling period, Cornwall Council will need to consider other enforcement options available. This could include prosecution under section 444(1) or section 444(1A) of the Education Act 1996. If found guilty a parent would receive a criminal record and substantial fine.

Penalty Notices are issued per parent, per child.

Therefore, if there are two parents and two children, the fines will total £320 if paid within 21 days or £640 if paid after 21 days but within 28 days (or for a second offence).

Can a Penalty Notice be paid in instalments?

No. Penalty Notices must be paid in full, within the designated dates. However, if a parent has more than one child and is therefore issued with more than one fine, they can pay the fines separately if they wish.

Who is responsible for issuing Penalty Notices?

It is a Headteacher's decision whether or not to authorise an absence and, if their decision is not to authorise, they have the right to request a Penalty Notice in line with their attendance policy process. Cornwall Council's role is to check that the evidence submitted is compliant with Cornwall Council's Code of Conduct for Education Related Penalty Notices and, if so, to issue as appropriate.

Can a parent appeal a Penalty Notice?

There is no statutory right of appeal once a Penalty Notice has been issued. If you believe that the Penalty Notice should not have been issued, you should make contact with the school or academy that your child attends at your very earliest convenience after receiving the Penalty Notice. If you wish to discuss the Penalty Notice procedure, you can contact Cornwall Council's Education Welfare Service on **01872 324298**, or email educationwelfare@cornwall.gov.uk